

## APPENDIX 1: Programme of Work 2015/16 for the Bradford District Fuel Poverty Framework for Action

Activity / Action	Detailed milestones	Milestone dates	Lead officer & partners	Resources
Consider the potential for community engagement in the development of a Bradford Energy Service Company (BESCO) to supply locally produced, affordable energy to citizens, with potential to offer ‘fair energy’ tariffs that may be targeted at residents vulnerable to fuel poverty  These actions are linked closely to the Council’s programme for the delivery of new energy supply business models in the context of the development and delivery of Bradford Civic Quarter District Heat Network	Initial District Heat Network feasibility study and headline business case	May 2015	<b>Lead</b> Richard Williamson / Pete Betts / Neill Morrison	ECCU ESCO & DHN development & feasibility fund, (£60,000)
	Executive approval to proceed to full business case	July 2015	<b>Partners</b> WHHP partnership Utility suppliers	
	Final business case approval by Executive and progression to project delivery	June 2016		
ECCU officers held exploratory talks with OVO Energy about a Bradford Energy Supply Company, but these did not go further as it was felt that cost / benefits of their offer did not provide sufficient value. ECCU officers now exploring opportunities to work with Leeds Council to participate in their regional municipal energy scheme as well as look at a possible YPO offer.				
Develop and co-ordinate emergency & practical support to address the needs of people in crisis in line with cold weather	Review outcomes of 2015-16 WHHP programme	By September 2015	<b>Lead</b> Tony Sheeky	

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planning guidance	<p>Identify potential funding opportunities from a variety of sources – develop a more partnership based approach to securing funding</p> <p>Convene working group to develop plans for WHHP programme commencing in October / November 2015</p> <p>Investigate opportunities to expand WHHP programme to provide an all year service</p>	<p>October 2015</p> <p>September – October 2015</p> <p>September – October 2015</p>	<p><b>Partners</b> Sarah Possingham WHHP partnership group</p>	
<p>The general review of last years WHHP Programme was undertaken by WHHP Partnership members by early September as planned. From then on the WHHP Leads group were tasked with assessing potential activities that might be undertaken going in to winter 2015-16 set against the predicted available budget. Initial proposals included support for work to promote increased involvement of local business and crowd funding initiatives as part of the initiative to make future funding for WHHP less reliant on public funds.</p>				
Develop financial packages to support those householders who do not qualify for grants to pay for energy efficiency measures to be installed at both a Leeds City Region and local level – for example, working with the Regional	Develop financial packages for household contributions for measures installed as part of the Better Homes Bradford scheme	Identify funds December 2015	<p><b>Lead</b> Pete Betts / Julie Rhodes</p> <p><b>Partners</b> Bradford Credit Union Financial Inclusion Group</p>	The Council has access to £20,000 of regional loans funding for the ERL but will

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Loans Scheme to develop a loans scheme and working with Bradford Credit Unions	<p>Complete the development of a regional loans product – Energy Repayment Loan (ERL) scheme</p> <p>Set up systems for referrals of vulnerable households to the ERL scheme</p>	<p>Regional product developed by December 2016</p> <p>Referral systems operational by April 2016</p>	WHHP partners CCGs	require additional capital to meet demand
Progress has been made with the Energy Repayment Loan (ERL) – Julie Rhodes now working with officers from other participating local authorities to agree qualification criteria and ensure that it complies with standing orders.				
Secure year-round independent, in-depth, quality advice to householders relating to fuel debt and energy efficiency issues	Ensure provision of free, independent fuel debt advice by quality marked agencies in the Community Advice Network	Ongoing until March 2016	<b>Lead</b> Nick Hodgkinson	WHHP £TBC
	Provide funds to support agencies helping people in fuel poverty to resolve fuel debt problems	October 2015	<b>Partners</b> Sarah Possingham Julie Robinson-Joyce Pete Betts Warm Homes Officer	
	Provide free energy efficiency advice to residents potentially vulnerable to fuel poverty	Ongoing until March 2016		

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<p>Community Advice Network agencies continue to provide free, independent and quality assured advice about fuel debt, income maximisation and related issues across the district.</p> <p>A review of all BMDC funded advice services is ongoing, with commissioning due to take place in 2016. BMDC is currently consulting on a proposal to reduce the advice services budget by £1 million (27% of the 2015/16 budget) during 2016-2018.</p> <p>The Warm Homes Healthy People Partnership has awarded £37,000 to fund a worker employed by the Bradford Environmental Action Trust, who delivers home energy efficiency checks and training for local organisations on fuel poverty and how to tackle it.</p>				
Strengthen the existing network of partner agencies involved in delivering affordable warmth to include those who work with specific groups of vulnerable people and ensure that all agencies cross-refer in a co-ordinated, systematic approach	Work with WHHP provider group to identify gaps in membership	Ongoing	<b>Lead</b> Lou Bilenko / Tony Sheeky	Officer time
	Annual call out within WHHP partner agencies to invite additional partners where appropriate	June 2016	<b>Partners</b> Sarah Possingham WHHP members	
<p>Current, Neighbourhood Service partners will be identifying a number of targeted new partner agencies in each of the Districts constituencies to bring in to the WHHP Programme as potential hosts for local tool libraries. Tool libraries will hold a range of equipment for loan to active citizens prepared to act as local snow wardens or to support the development of grow your own schemes that contribute to healthy eating agendas.</p>				
Ensure that all professionals engaging with client groups are familiar with the fuel poverty alleviation issues and programmes	Work with Public Health, WHHP, First Contact to raise awareness of programmes	Ongoing	<b>Lead</b> Sarah Possingham	Officer time & briefing materials & access to training offered on regional and national
	Ensure links are made into appropriate training	September 2015	<b>Partners</b> WHHP Partners NEA BEAT	

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	<p>programmes to increase skills and expertise amongst the sector</p> <p>Establishing an all year Warm Homes Officer post for 2015/16 – investigate funding opportunities to convert this to a permanent post</p>	September 2015 / August 2016	Pete Betts	basis
<p>Between November 2014 and November 2015, BEAT delivered training sessions to 60 staff in 14 children's centres, through funding secured from the Scottish Power Energy Trust. The sessions were designed to give Family Support Workers knowledge of the ways in which they can help families reduce their energy costs and keep warm in their homes. In total attendees estimated that they would engage with 750 families per week who would benefit from the advice. Sign up sessions for the Warm Homes Discount were held at 16 children's centres and information distributed to all children's centres in Bradford. Over 300 families were directly supported with claiming for the Warm Homes Discount, valued at over £45,000. Four energy roadshows were also delivered and home energy visits to 100 households on the back of referrals from children's centres.</p> <p>BEAT also responded to requests for talks to community and voluntary groups to increase fuel poverty awareness, for example to Bradford Community Development Workers and befriending groups.</p> <p>Warm Homes Officer in post since September 2015.</p>				
Develop and deliver programmes of support, training and funding to deliver fuel poverty and fuel debt advice where possible to enhance the capacity and capability of Housing Associations, owner occupiers and tenants / landlords in the private rented sector	Roll-out of e-learning training package to frontline professionals and other suitable groups / individuals	Ongoing from September 2015	<p><b>Lead</b> Pete Betts / Warm Homes Officer</p> <p><b>Partners</b> Nick Hodgkinson Richard Williamson</p>	Officer time, training materials

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			Sarah Possingham BEAT	
<p>Promotion of Bradford Council e-learning package is ongoing, through e-bulletins and newsletters sent by CAN, Bradford CVS and CNET to respective CVS networks and to housing associations across Bradford. The E-learning is also being promoted by Bradford Council Public Health to internal council frontline workers through workforce development, Self-Care, relevant forums and housing association networks, and Carers Resource to multiple health professionals and briefing partners using First4Contact.</p> <p>Bradford CAB have secured funding (through a CAB national programme with OFGEM) for delivery of 16 sessions on 'Energy Best Deal' financial capability sessions for frontline staff, volunteers and members of the public, particularly focussing on finding the best energy tariff and how to switch. The sessions will be delivered by March 2016 by CAB and BEAT staff.</p>				
Develop links with educational establishments to raise awareness of energy efficiency and to engage children and young people (as well as their families) in local activities to reduce energy consumption and bills	Scope attendance and discussion in relevant multi-agency planning groups such as Child Poverty Board and Children's Society	March 2016	<b>Lead</b> Kate Smallwood	Officer time
	Consult with schools in target areas and Bradford Youth Service to develop initiatives to promote awareness of energy efficiency and fuel poverty issues	March 2016	<b>Partners</b> Sarah Possingham	
	Draft options for initiatives (local campaigns, teacher	December 2015		

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	training, drama groups / school assemblies, competitions, etc) to be approved by WHHP Board			
Options for engagement with schools have been drafted, but have yet to be discussed and approved by the WHHP Board.				
Recently we have been approached by members of the centre for politics & public participation regards developing a schools energy efficiency competition but this is still in early stage development.				
Work across local neighbourhoods to enhance and maximise neighbourhood support for the delivery of programmes and schemes	Explore relationships with locality based activities delivered via WHHP	December 2015	<b>Lead</b> Kate Smallwood	Officer time Possible resource input from the Neighbourhood Service and WHHP
	Explore relationship with neighbourhood support services and local community wardens	December 2015	<b>Partners</b> Mick Charlton Pete Betts Neighbourhood co-ordinators	
Where appropriate pockets of local neighbourhoods have been engaged with via mailouts in connection with the Better Homes Bradford Schemes. However due to government changes in funding energy efficiency scheme, Better Homes Bradford has been very limited so far so wide scale promotion has not been required.				
Utilise the Stock Modelling survey results to identify and target privately rented accommodation to improve energy efficiency in the privately rented sector	Interrogate the Stock Modelling database to identify privately rented accommodation	December 2015	Lead Pete Betts, Liam Jowett	Officer time

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	<p>Raise awareness with landlords of properties of their legal responsibilities relating to EPCs</p> <p>Work with partners and landlords to target relevant products / programmes at privately rented accommodation</p>	<p>April 2016</p> <p>ongoing from December 2015</p>	<p><b>Partners</b>            BMDC, National Landlords Association, National Energy Action, Inside Housing Solutions, BMDC ECO Framework of Contractors</p>	
<p>Awaiting final document from BRE – work will be starting to identify areas with high level of private rented properties from the BRE report – initial draft of the report confirms that most private rented stock is EPC ‘D’ &amp; ‘E’ (72.8%) with 11.1% in the worse two bands EPC ‘F’ &amp; ‘G’</p> <p>The draft BRE Report shows that the worse quality private rented stock is in the rural or semi rural areas, but that the most significant issue is in the inner city and peripheral estates where there is a high concentration of ‘hard to treat’ properties</p> <p>There has been a Showhome in central Keighley that will demonstrate energy saving measures in a ‘hard to treat’ stone terrace property, typical of private rented stock and in an area containing a high proportion of private rented stock</p> <p>Work with BHY and Housing Standards team to promote relevant products / programmes that could help landlords to upgrade the energy efficiency of privately rented accommodation</p> <p>However, it should be noted that the demise of the Green Deal may make it more difficult to enforce the new regulations to ensure that landlords improve their properties up to EPC ‘E’ level</p>				